

# *Little Falls Education Foundation*



## *Innovation Grants*

To support and enhance educational excellence in the Little Falls School District The Little Falls Education Foundation is pleased to announce that it is accepting proposals for Innovation Mini-Grants to fund new and inventive projects in the Little Falls Public Schools.

The program is designed to provide staff members with the opportunity to design, plan, implement and evaluate activities to:

- Facilitate Student Development
- Encourage Excellence through Creative Learning
- Promote Community/School Partnerships

Grant Procedure: Grant applications may be submitted for a maximum of \$500. Please see the application form for the deadline due date.

The Foundation Grant Review Committee will meet to review all applications. Please highlight a project category. The possible categories include instructional materials, professional development and technology. There is also an “other” category and we certainly encourage any innovative “other” categories you feel will benefit your students

Once applications have been submitted, they will be reviewed. Each proposal will be recommended to the Board of Trustees for funding, returned with suggestions for resubmitting, or declined. Upon approval of the Board of Trustees, funds will be provided for the project. There is no predetermined total dollar amount or number of Innovation Grants to be funded. Each proposal is evaluated on its own merits.

The recipients for this round of Innovation Mini-Grants will be announced in December. Projects can begin immediately after notification or at a later date. Funds must be expended by the end of the 2023-2024 school year. If you have any questions regarding the Innovation Mini-Grants program, please email: [dorothy\\_cataldo@verizon.net](mailto:dorothy_cataldo@verizon.net)

Applicants should review and complete the “Grant Application Checklist” prior to submitting their grant proposal. The Little Falls Education Foundation looks forward to hearing from each recipient about the successes of their grant. It would be appreciated if all recipients could find a meaningful way to reflect on their project and share the overall results of their innovative ideas with the Foundation!





**Demographic of Students this will benefit:**

**Budget: Provide detailed explanation and supporting documents**

***Your Application MUST be supported with documentation and explanation of supporting expenses***

**If we consider partial funding, what would be the minimum amount needed to make your grant successful (provide details)**

**If we consider excess funding, what would be the maximum amount needed to make your grant successful (provide details)**



*We have developed the following checklist to facilitate the preparation of your grant proposal. Once you can answer Yes to each question, you are ready to submit your grant.*

*Good Luck!*

### ***Grant Application Checklist***

- Is the application typed
- Is the cover sheet on top and complete
- Is this a new project in Little Falls?
- If it is not a new project in Little Falls, please include a description of why this should be funded again
- Have you made it clear how this project will be innovative or creative
- Is there a description on the cover sheet - Please pay careful attention to the Description of Project. This is your request's first impression. It should be action and outcome oriented.
- Have you included all supporting documentation for expenses
- If this application includes the purchase of technology or classroom upgrades have you discussed this with the appropriate school principal or superintendent
- If this application required alterations to school property / grounds has this been discussed with the appropriate parties to make sure this is even viable

### ***Please NOTE:***

Deadline for Submission if FIRM, applications must be submitted to the Superintendent's office by December 1, 2023 by 4pm. Applications received after will not be considered